# OBSERVATION/WITNESS STATEMENT - Unit 19 A04

Candidate name: ………………………………………………………………………………………… Spreadsheet Password: ………….…….

Assessor name: …………………………………………………………………………………………

|  |  |
| --- | --- |
| My Spreadsheet is complete and this is illustrated with the following comments: | |
| Purpose and Requirements |  |
| Structure of multi-sheets |  |
| Explanation and Use of formulas and functions within the software package. |  |

### For Assessor use only:

|  |  |  |
| --- | --- | --- |
| **Comments** | **Evidence Shown** | **Tick appropriate box** |
|  | The finished product **might not function as intended** |  |
| The finished product works **as intended and reflects their plans** |  |
| The finished product works **as intended and matches their plans.** |  |

I confirm that this statement is a true description of the above candidate’s performance in relation to the activities outlined.

Signature: …………………………………….. (Witness/Assessor\*) Date: ………………………..